SASE STEM CAREER FAIR
NOVEMBER 6TH, 2021
9 AM – 6 PM (EST)
ONE DAY VIRTUAL EVENT

SASE STEM Career Fair (Virtual)
Nov 6th 9:00am Eastern - Nov 6th 4:00pm Eastern

Register Now  Login
ATTENDEES USER GUIDE

CONTENTS

LOGIN ................................................................................................................................................... 1
MENU BAR ........................................................................................................................................... 2
LOBBY .................................................................................................................................................. 3
EXHIBIT HALL ...................................................................................................................................... 3
BOOTH ................................................................................................................................................. 4
VIDEO VAULT ....................................................................................................................................... 5
RESOURCES .......................................................................................................................................... 5
SWAG BAG ............................................................................................................................................ 6
CHAT (RULES OF ENGAGEMENT) ....................................................................................................... 6
CHAT INVITATION .................................................................................................................................. 8
TECHNICAL SUPPORT ......................................................................................................................... 8
NOTIFICATIONS ................................................................................................................................... 9
LOGIN

The event URL can be accessed by browsing https://sase.vfairs.com/. The login process is quite simple:

- Please enter your email address and click on login.
- Please enter your password and click on login.
- You can click on the **Forgot Password** to reset your password.

MENU BAR

When you enter the event, the main menu bar is going to be your best friend for friendly navigation across different features available.
LOBBY

The Lobby contains the doors to other spaces of the event such as Exhibit Halls, Lounge, and booths which you can access by simply clicking on the titles/banners.

EXHIBIT HALLS

The Exhibit Halls contain virtual booths where you can interact with various sponsors. Once entered in an exhibit hall, you can visit a specific booth to explore its features. When you click on the Exhibit hall button from the navigation bar, there will be a dropdown menu with 2 halls, one for booths with names in A – M and others with names in N-Z. You can also access the hall by clicking on them from the lobby.
BOOTHs

Once you are inside an Exhibit Hall, you can browse the booths by scrolling left or right on the row of booths, or you can use the Exhibitors Index on the bottom left of your screen. To visit a booth, you need to click on the booth and you will find many clickable tabs such as:

- Description
- Videos
- Documents
- Chat
- Q&A (live discussion forum page)
- Other redirecting links/tabs

Note: Don't forget to click on the booth banners/graphics. The booth banners contain redirection links for you to explore more about the exhibitor 😊
VIDEO VAULT

Video vault contains a directory of videos which are available on the event for you to watch. You can also save a video for later by adding them to your “Swag Bag”. You can always access the saved videos by clicking on the Swag Bag tab on the main menu bar. If you want to email the video links to yourself, you can do that as well to access the videos even after the event is over.

Using the dropdown filter, you can also filter the videos according to your desired booth.

RESOURCES

It contains all the documents which are showcased on different booths for you to read them by clicking on the ‘View’ button.

Just like videos, you can add documents to your Swag Bag and email them to yourself or your friends to access them when desired.
SWAG BAG

When you click on the Swag Bag tab, you can find all the resources (documents and videos) which you have saved for yourself. As explained above, you can email the Swag Bag items to yourself and your friends/colleagues.
CHAT

You can find the Chat tab either on the home screen as soon as you log into the event, or by visiting a booth and clicking on the chat tab.
By clicking on the ‘Chat’ tab, you can interact and chat with different Booth Reps/exhibitors as well as other attendees who are in the event.

Using a chat tab, you can do the following:

- Join different chatrooms
- Read and respond to private chats initiated by a booth rep/exhibitor
- Initiate private chat with other attendees (if allowed)
- Send a file attachment

Learn more about chat features.

Rules/Notes of Engagement:

1 – Recruiters inside the booth can see people in the order in which they entered.

2 – Chat comments also appear in order

3 – Keep your comments in the chat area polite and short. DO NOT enter your elevator pitch in multiple booths. Those doing so will be asked to leave. If people choose not to comply, they may be removed from the event.
TECHNICAL SUPPORT

If you face any technical issue during the event, then you can get assistance from vFairs technical support staff by submitting your query in the Technical Support chat room which can be accessed at:

- Help or Info Desk tab in the Menu bar
- Technical Support chatroom in the tab

You can click on the SASE Information board to speak with a SASE member about things that are SASE related like finding a chapter or becoming a volunteer.
NOTIFICATIONS

On the live event day, you might get various notifications at different times. These notifications help you view/explore/attend important stuff going on in the event. Learn how to minimize notifications and keep your screen clutter free.